July 2, 2020

INFORMATION ABOUT 2020 BOROUGH-WIDE GARAGE SALE

Dear Resident:

Every year our community holds a Borough-Wide Garage Sale, where participants including all residents and non-profit organizations in Prospect Park have the opportunity to benefit from the sale as a revenue generator and take advantage of the influx of visitors and shoppers to our town. This year’s Borough-Wide Garage Sale will take place on Saturday, July 18, 2020 and is FREE to all participants.

Please note the following details regarding this event as we look to be your partner and to everyone that participates in the Annual Borough-Wide Garage Sale:

- The Borough will take the step of aggressively advertising the addresses of all participants throughout the area on our website at www.prospectpark.net, our official Facebook page at www.facebook.com/prospectparknj, and featuring on a press release distributed to all local media outlets.

- In addition to these promotional avenues, those who register before the deadline of Tuesday, July 14th at 4:00PM will be identified on a special interactive garage sale map via Google that will list not only the sellers’ addresses, but also some of the items each has for sale.

- Garage sale signs may be attached to stakes and put in the ground on your property (with permission of the property owner if you are not the property owner). No signs can be posted on light poles, utility poles, street signs or public property.

- If the event must be moved to the rain date of Saturday, July 25, 2020, all participants will be notified via e-mail and notices will be posted on www.prospectpark.net; our official Facebook page at www.facebook.com/prospectparknj and no later than 1:00PM Friday, July 17th.

- Must follow the COVID-19 Guidelines and Procedures attached to this letter. Must be sign and return back with the application.

Registration forms can be obtained and completed at the Clerk’s Office located on the 2nd Floor of the Municipal Building, be mailed to the Borough of Prospect Park, 106 Brown Avenue, Prospect Park N.J. 07508, or be emailed to nadimb@prospectpark.net no later than Tuesday, July 14th at 4:00PM.

If you have any questions, please contact Beauty Nadim, Administrative Assistant at (973) 790-7902 ext. 529 or e-mail nadimb@prospectpark.net. We hope you can join us for a successful Borough-Wide Garage Sale!

Sincerely,

Intashan Chowdhury
Borough Administrator
NAME OF PERSON CONDUCTING SALE: ________________________________

PROPERTY OWNER: ________________________________________________

HOME PHONE: ___________________ CELL: _________________________

ADDRESS: ______________________________________________________

DATE OF SALE (NO SUNDAYS): ________________________________

RAIN DATE: _____________________________________________________

Has there been a garage sale at your location within the past year? __________________

PERMIT FEE: WAIVED

RULES AND REGULATIONS
• Garage sales are permitted for a period not to exceed three (3) consecutive days (Sundays excluded).
• Only two (2) licenses shall be issued within any one-year period per household (excluding BWGS).
  No sale shall be conducted except during the hours of 8:00 a.m. to one half (1/2) an hour after sunset.
• Advertising on light poles, utility poles, street signs and public property within the Borough is prohibited.
• IMPORTANT: If your designated rain date RAINS OUT, you must contact the Office of the Municipal Clerk the
  next business day after the events’ cancellation to confirm participation for the rain date.
• Must follow the COVID-19 Guidelines and Procedures attached to this letter. Must be sign and return back with the
  application.

I hereby certify that the information I have given in this application is true and complete to the best of my knowledge.
Intentional omission or falsification of information is sufficient grounds for denial of the application and subsequent
revocation of the permit. I have read and understand the rules and regulations governing garage sales within the
Borough of Prospect Park.

Applicant Signature: ___________________________ Date: ________________

FOR OFFICE USE ONLY

Permit approved __________________ Issue Date __________________ Permit # __________________

Permit Denied ____________________ Reason for Denial __________________________

Borough Clerk Signature ______________________ Date ________________
BOROUGH OF PROSPECT PARK
APLICACION DE PERMISO DE VENTA DE GARAGE
106 Brown Avenue, Prospect Park, NJ 07508
Phone: 973-790-7902  Fax: 973-790-0394

Mohamed T. Khairullah
Mayor

Erin Delaney, RMC
Municipal Clerk

| NOMBRED DE PERSONA CONDUCIENDO LA VENTA: | __________________________ |
| NOMBRE DE PROPIETARIO DEL LA CASA: | __________________________ |
| DIRECCION: | __________________________ |
| TELEFONO DE CASA: | __________________________ | CELULAR: | __________________________ |
| DIA DE LA VENTA (EXCEPTO DOMINGOS): | __________________________ |
| DIA DE LLUVIA (SI LLUEVE EL DIA ESCOGIDO): | __________________________ |

HA HABIDO UNA VENTA ANTERIOR EN ESTE LOCAL ES ESTE AÑO?

| El permiso cuesta: | GRATIS |

REGLAS Y REGULACIONES

- Las ventas de garage solo son permitidas por un period que no excida de tres (3) días consecutivos (Domingos no son incluidos).
- Solo dos (2) licencias se expediran dentro de cualquier periodo de un año por hogar.
- No venta se llevara a cabo, excepto durante las horas de 8:00 a.m. y ½ hora despues de el atardecer.
- No se puede poner anuncios en los postes.
- IMPORTANTE: Si su dia designado de lluvia, tambien llueve, usted debe contactar la oficina Municipal el dia siguiente de trabajo despues de el cancelamiento para notificarlo.
- Debe seguir los procedimientos de COVID-19 que están acompanado con esta carta. Debe ser firmado regresado con la solicitud.

Yo certifico que la informacion que he dado en esta aplicacion es cierta y esta completea lo major de mi abilidad. Intensiones de omissions y falsificaciones son suficientes pruebas para negar mi aplicacion y para revocar mi permiso. Yo he leido y entiendo las reglas y regulaciones que goiernan las reglas de el permiso de venta de garage en el Borough of Prospect Park.

| Firma de Aplicante: | __________________________ | Date: | __________________________ |

SOLO PARA USO DE OFICINA

| Permit approved | __________________________ | Issue Date | __________________________ | Permit # | __________________________ |
| Permit Denied | __________________________ | Reason for Denial | __________________________ |
| Borough Clerk Signature | __________________________ | Date | __________________________ |
COVID-19 Guideline for Garage Sale

State Statute under State of New Jersey Department of Law and Public Safety Division of New Jersey State Police Office of Emergency Management Under Administrative Order No. 2020-15 “Venues, Libraries, Schools, Real Estate Open Houses, Essential Retail Businesses, Car Washes, Yard Sales, Special Events, Private Tutoring Facilities.” Mandates: Yard sales, garage sales, estate sales, and similar private sales are permitted, subject to the requirements of Executive Order No. 152 (2020). In accordance with Paragraph 3 of Executive Order No. 108 (2020), it is hereby clarified that municipalities shall have the discretion to impose additional restrictions to the private sales authorized in this Paragraph in response to COVID-19 beyond the applicable provisions in Executive Order No. 107 (2020).

CDC GUIDANCE The Borough of Prospect Park strongly recommend that persons who hold such sales or attend them take the following actions:

1. Set up tables and chairs at least six (6) feet apart
2. Use heavy-duty tape to encourage a one-way flow for customers to follow throughout the sale premises.
3. Ask customers maintain a six (6) foot distance from other customers if standing in line to pay for items.
4. Wear face coverings at all times during the sale.
5. Clean all tables and chairs several times throughout the day using CDC guidance, which can be found at https://www.cdc.gov/coronavirus/2019-ncov/community/cleaning-disinfecting-decision-tool.html
6. Make sure all merchandise is washed and dried and/or wiped down with a disinfectant product before placing on a table or chair for sale.
7. Wipe down all tables and chairs using disinfectant prior to opening for customers and at the end of each sale day.
8. Have hand sanitizer with at least 60% alcohol content available for customer use. 

It is mandatory that you sign and return one copy of the Guideline with the application to the Borough of Prospect Park, and keep the other copy for yourself.

I hereby certify that I understand and willing to follow all COVID-19 guidelines and procedures set forth by the Borough of Prospect Park in order to comply and participate in a Garage Sale.

Applicant Signature: ___________________________ Date: ___________________________
Print Applicant Full Name: ___________________________
Applicant’s Address: ___________________________